

Bharat Sanchar Nigam Ltd.

(A Govt. of India Enterprise)

Admn. Section of BSNL Corporate Office

H.C. Mathur Lane, Janpath, New Delhi -110001

No.:- BSNL/Admn/Staff Qrs.(Retn)/31-2/2015

Dated at ND: 19-08-2015

Sub: Retention of BSNL Staff Quarters at Delhi on transfer, Retirement/Death etc. - Reg.

In view of the acute shortage of staff quarters in Delhi, problems are being faced by the officers/officials who are working in BSNL in Delhi. Officers/officials already in occupation of staff quarters make request for retention of Quarters on their transfer, retirement etc. thus making it difficult for the waiting officers/officials to get residential accommodation in Delhi.

The case has been examined in BSNL Corporate Office and approval of competent authority is hereby conveyed to reduce the time period of retention of BSNL staff quarters under various categories in Delhi as under:-

Rent and Maximum periods for retention of staff quarters in different situations, viz. Transfer/Retirement/death etc.

Sr.No.	Event	Period of retention of staff quarters	Charges during the period of retention of staff quarters.
1	Transfer to other station/unit of BSNL.		
	Normal permissible period	• 2 months + 2 months on Medical/Educational ground	First 2 months -- Normal Licence fee + Deptt. charges Next 2 months -- Rent equivalent to HRA admissible to the employee where quarter is retained + Licence fee + Deptt. charges
2	Transfer to foreign service in India/in-eligible office outside BSNL at same station/after transfer from tenure station mention of quarter at old station		
	Normal permissible period	• 2 months + 2 months on Medical/Educational ground	First 2 months -- Normal Licence fee + Deptt. charges Next 2 months -- Rent equivalent to HRA admissible to the employee where quarter is retained + Licence fee + Deptt. charges
3	Transfer to in-eligible office within BSNL at same station		
	Normal permissible period	• 2 months + 2 months on Medical/Educational ground	First 2 months -- Normal Licence fee + Deptt. charges Next 2 months -- Rent equivalent to HRA admissible to the employee where quarter is retained, + Licence fee + Deptt. charges

 19.08.15

4	Retirement		
	Normal permissible period	• 2 months + 2 months on Medical/Educational ground	First 2 months – Normal Licence fee + Deptt. charges Next 2 months – Rent equivalent to HRA admissible to the employee where quarter is retained + Licence fee + Deptt. charges
5	Death		
	Normal permissible period	• One year + one year (not admissible to house owner)	2 years – Normal Licence fee + Deptt. charges
	Extended period (through HPC)	Further for maximum period of three years on educational/ medical ground	Rent equivalent to HRA otherwise admissible to the deceased employee at the time of death - Licence fee + Deptt. charges

(Signature)
19.08-15

(N K Pareek)
AGM (Bldg.)

Copy for information to:-

1. PS to CMD BSNL
2. All Board Directors of BSNL
3. All CGMs BSNL
4. All PGMs/Sr.GMs/GMs BSNL CO
5. DM (Pay Bill) BSNL CO