

Corporate Office
Establishment-IV Section

Bharat Sanchar Nigam Limited
(A Government of India Enterprise)
5th flr. Bharat Sanchar Bhawan
Janpath, NEW DELHI-110001
Website: www.bsnl.co.in

No. 5-21/2016/Estt-IV/Legal

Dated: Nov 18, 2016

Dear sir,

Subject: Inputs required to be sent by Circles offices to Corporate office in respect of Court cases -reg.

It has been observed that court cases sent to this office are not having proper details and it becomes very difficult to examine the matter resulting in inadequate presentation of the cases.

With the view to curtail the time lost in collection of details and thus make the process more efficient, it is requested that court cases which are sent by Circles to Corporate office for preparing para-wise replies or for vetting may invariably be sent to this office in the following format :

1. Brief of the case.
2. Issue involved for adjudication before Court.
3. Existing guidelines on the matter.
4. Views of the circle as respondent/applicant.
5. Specific Issue on which guidance is required from Corporate Office.
6. Any other important item worth considering.
7. Legal opinion if any of the advocate dealing the case.
8. Legal opinion of the advocate in cases in which we have to defend the case in higher court against the orders of a lower court.



(Madhu Arora)

General Manager (Estt.)

☎: 011-23734050 & 📠: 011-23734051

To,

Heads of All Telecom Circles,
Heads of All Other Administrative Units,
Bharat Sanchar Nigam Limited