



**BHARAT SANCHAR NIGAM LTD.**

**BHARAT SANCHAR NIGAM LIMITED**

(A GOVERNMENT OF INDIA ENTERPRISE)

SR CELL, Corporate Office  
8th Floor, Bharat Sanchar Bhawan,  
Harish Chander Mathur Lane,  
Janpath, New Delhi-110 001

No. BSNL/5-1/SR/2015(ii)

Dated, the 1<sup>st</sup> February, 2016

To

1. All CGMs, BSNL
2. GM (Pers.) / GM (Estt.) / GM (FP), BSNL C.O.

Sub: **Conduct of 7<sup>th</sup> membership verification to elect majority representative union(s) of non-executive employees in BSNL - Preparation of revised Electoral Rolls regarding**

Consequent upon conduct of 6<sup>th</sup> membership verification in April 2013 and grant of recognition to the majority unions in terms of this office letter no. BSNL/5-1/SR/2012/Vol.II dated 25<sup>th</sup> April, 2013 for a period of three years, the recognition period of majority representative unions shall come to an end on 24<sup>th</sup> April, 2015. With a view to conduct next membership verification and timely grant of recognition to the newly elected majority union(s), the tentative time schedule for the next membership verification is as follows :-

S.No.	Event	Time schedule
1.	Date of Election	10.5.2016
2.	Counting of votes by SRO in SSAs	12.5.2016
3.	Declaration of results	12.5.2016

2. It is requested that as a preliminary action, process of preparations of revised electoral rolls may be started immediately. The primary data may be obtained from BSNL HR package and thereafter necessary corrections / additions / deletions incorporated.

3. Needless to mention that the guidelines for preparation of electoral rolls issued in the past are available in your office. However the broad guidelines for preparation of revised electoral rolls are given below for your information and guidance:-

- i) The draft/provisional-revised electoral rolls may be prepared in the pro-forma, enclosed at Annexure-I.
- ii) The names of officials who will be superannuating up to 30.4.2016 may not be included in the revised electoral roll.
- iii) The information regarding number of polling booths in a SSA may be reviewed by the Head of SSA in consultation with Circle office keeping in mind the least inconvenience to the employees and also to minimize the expenditure. The information of polling booths may be prepared in the proforma at Annexure-II .

4. The above exercise may be started immediately and completed positively by 1<sup>st</sup> March, 2016 under intimation to this office.

(Ram Shakal)

Addl. GM (SR), BSNL C.O

Encl : As above

## ANNEXURE-I

S.N.	Name	Father's/ Husband's Name	Male/ Female	Designation	HR Package Staff No.	Deptt./ Section

## ANNEXURE-II

Sl. No.	Name of SSA	No. of Polling Booths.