

(A Govt. of India Enterprise)

Lr.No.TA/CO-VJ/Admn/0004/HCM/Modifications/16-21/97

dated at VJ the 18-09-2020

To All Heads of SSAs/Units of Circle office, AP Telecom Circle.

## विषय : Settlement of retiral benefits to the VRS-2019 optees-payment of 4th

## Sub : installment of Ex-gratia-reg

Ref. : 1.D.O No.BSNLCO-EB-I/11(11)/8/2020-ESTAB Dated: 16th Sep, 2020 (copy enclosed)
2. Mail dated 17.09.2020, received from HCM-Payroll, ERP Centre, and GZB (copy enclosed)

Please refer to the DO letter 1<sup>st</sup> cited, where in the Director(HR) requested to ensure that there is no mismatch in PPO data and ERP data, so that total Ex-Gratia is calculated accurately before the payment of 4<sup>th</sup> installment of Ex-gratia. He also directed to complete the entire process latest by 21.09.2020 and that in case of any discrepancy, the concerned circle will be responsible.

Please also refer to the mail 2<sup>nd</sup> cited, where in, it was requested to provide the consolidated list of VRS-2019 optees whose data reverification is required to be done in ERP VRS module, to correct the Last Pay Drawn, qualifying service, addition/modification/deletion of non-qualifying service, TSM period and training period etc., to revise the amount of Ex-gratia already sanctioned as per objections of CCAs, are to match the data verified by BSNL and CCAs for all purposes after issuance of PPO and verification of data by CCAs.

Therefore, you are requested to submit such consolidated list of your SSA latest by 19.09.2020, so as to compile the consolidated list for entire circle and for submitting to ERP core team for allowing reverification in VRS module for these cases.

The steps involved in processing final installment of Ex-gratia as per the instructions of ERP HCM core team, Ghaziabad are as follows:

Modifications done to data of VRS optees in concurrence with CCA has to be updated in ERP.

Details of VRS optees whose data is updated in ERP has to be submitted to ERP team.

Authorization will be given to those perners for REVERIFICATION of data (to finalize the final LE/Ex-gratia amounts) by the SSAs.

Upon confirmation of no more data pending for modifications, the process of sanction of final/4th installment of Ex-gratia will start.

As the process of sanction of final/4<sup>th</sup> installment of Ex-gratia is being delayed for want of this reverification process, all the SSA heads are requested to give utmost priority for submitting the consolidated list of VRS optees whose data reverification is required by 19.09.2020 through Email: <u>agmadmncovj@gmail.com</u>.

This has got the approval of CGMT.

Asst General Manager (Àdmìn) O/o.CGMT, AP Telecom Circle Vijayawada-520004 308, मारत संचार भवन, हरीश चन्द्र माथुर लेन, जनपथ, नई दिल्ली - 110001, भारत 308, 3harat Sanchar Bhawan, H.C. Mathur Lane, Janpath, New Delhi - 110001, India दूरमाष / Off. : +91-11-23734070 फेक्स / Fax : +91-11-23734072 ई-मेल / E-Mail : dirhrd@bsnl.co.in



भारत संचार निगम लिमिटेड

(भारत सरकार का उद्यम)

**BHARAT SANCHAR NIGAM LIMITED** 

(A Govt. of India Enterprise)

अरविन्द वडनेरकर निदेशक (एचआर)

ARVIND VADNERKAR

Director (HR) BSNL Board TOP PRIORITY IMMEDIATE

D.O. No: BSNLCO-EB-I/11(11)/8/2020-ESTAB Dated: 16<sup>th</sup> Sep, 2020

Dear Shri

BSNL Corporate Office has been requesting all BSNL Circles / field Units to take up the settlement of various pending issues in respect of retired employees under BSNL VRS-2019 on priority. These issues included calculation of Ex-gratia in respect of VC withheld cases, cases pending due to verification of caste certificates, cases pending for issue of Presidential Orders for absorption in BSNL, updation of service particulars in ERP system– last pay drawn, length of qualifying service, Date of Birth, Date of appointment and grant of EPP / NEPP upgradations which were due prior to their retirement etc.

2. These issues were required to be completed as per instructions of Corporate Office specifying the respective deadlines for completion of each issue. It is expected that the necessary actions for completion of these issues would have been taken. It is important to bring to your notice that these issues have direct bearing on the amounts of Ex-Gratia, Leave encashment and calculation of arrears / over-payment in respect of the retirees. However, in case some issues are still pending, it is requested that the same may be completed on top priority latest by 21.09.2020.

3. In view of the importance of finalization of these issues for settlement of retiral benefits, it is reiterated that these pending activities must be completed on top priority so that total Ex-Gratia is calculated accurately before the payment of 4<sup>th</sup> installment of Ex-Gratia and there is no mismatch in the PPO data and ERP data. In case of any discrepancy, the concerned circle will be held responsible.

With regards,

Maininhan

الا ۲۹، کوری (Arvind Vadnerkar) Director (HR)

То

All Heads of Telecom Circles & All Heads of Other Administrative Units of BSNL. Bharat Sanchar Nigam Limited

पंजीकृत एवं निगमित कार्यालय : भारत संचार भवन, हरीश चन्द्र माथुर लेन, जनपथ, नई दिल्ली-110001 Regd. & Corporate Office : Bharat Sanchar Bhawan, Harish Chandra Mathur Lane, Janpath, New Delhi-110 001 Corporate Identity Number (CIN) : U74899DL2000GOI107739 Website : www.bsnl.co.in 9/17/2020

Gmail - Fwd: Re-verification of data of VRS-2019 optees for revision of Ex-gratia and sanction of 4th & final installment of Ex-gratia

Respected All,



It is to bring in kind notice that Circles/units have not updated the Last Pay Drawn/Basic Pay, Date of Appointment, Date of Birth, Training Dates, TSM period, etc in master data (different info types in ERP) of VRS-2019 optees in ERP in cases of discrepancies/corrections required in accordance with data verified & PPO issued by CCAs despite repeated reminders through mail to circles.

It is requested to kindly provide the consolidated list of VRS-2019 optees whose data RE VERIFICATION is required to be done in ERP VRS Module to correct the LPD, Qualifying service, addition/deletion/modification of Non Qualifying service, TSM period & Training period, etc. to revise the amount of Ex gratia already sanctioned as per objections of CCAs or to match the data verified by BSNL & CCAs for all purpose after issuance of PPO & verification of data by CCAs. Therefore, kindly prepare the Consolidated List (Not in bits & pieces) of entire Circle in co-ordination with HR-Admin, containing details of such VRS-2019 optees and submit to Core team through PIS to Mr. Anand Kumar (HCM-L3) immediately for allowing RE VERIFICATION in VRS Module for such cases.

It may be noted that Ex-gratia Revision Process (also Leave Encashment Revision Process) & Sanction process for 4th & Final Installment of Ex-gratia is already available in ERP but for the want of above mentioned actions on the part of Circles, the process of re verification of data (to revise the amount of Ex-gratia) and to sanction 4th & final installment of Ex-gratia for all VRS-2019 optees could not be started.

It is therefore requested to kindly take up the matter with utmost priority so that sanction process of 4th & final installment of Ex-gratia may be completed asap and accordingly payment of correct & verified balance amount of Ex-gratia may be processed being full & final payment of Ex-gratia this time as 4th installment as per instructions of BSNL Corporate Office.

Copy to: 1. Sr. GM (Estt), BSNL CO NEW DELHI

Regards, Rajnish Srivastav AM (HCM Payroll) ERP Centre Ghaziabad 9422660112

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With Thanks & Regards.

## AO HCM\_PAYROLL,

CSC, 1st Floor, CTX Building, K R Market, Vijayawada 520001. 0866-2424605-607