

भारत संचार भवन, हरीश चन्द्र माथुर लेन,
जनपथ, नई दिल्ली - 110001, भारत
दूरभाष कार्यालय : +91-11-23372424
फैक्स : +91-11-23372444
ई-मेल : cmdbsnl@bsnl.co.in
Bharat Sanchar Bhawan, H.C. Mathur Lane,
Janpath, New Delhi - 110001, India
Ph. : +91-11-23372424
Fax : +91-11-23372444
E-mail : cmdbsnl@bsnl.co.in



भारत संचार निगम लिमिटेड
(भारत सरकार का उद्यम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

पी.के. पुरवार

अध्यक्ष एवं प्रबन्ध निदेशक

P.K. PURWAR

Chairman & Managing Director

D.O. No. 48-13/2019-Pen (B)

Dated: 17.10.2019

Dear Shri/Smt.


Please refer to D.O. letter of even no. dated 23/9/2019 on behalf of Director (CM/HR), whereby all BSNL Units were requested to complete the exercise of updating the Service Books of BSNL employees aged 50 years and above, particularly in respect of leave, service verification and LSPC, by 15th October, 2019 positively.

In this regard, please find enclosed herewith the Age Wise Profile of the Executives as well as Non-Executives of BSNL (Annexure-I).

I would, therefore, request to furnish the status of verification of Service Books as on 15th October, 2019 in the enclosed Proforma (Annexure-II), duly authenticated by the Circle IFA by 22nd October, 2019, positively. I would further request you to kindly bestow your personal attention to ensure that the verification of Service Books in respect of the remaining employees, if any, is completed by 31st October, 2019. Concerned Head of the Unit (SAG level), maintaining Service Book may be held responsible for carrying out the said exercise within the prescribed time limit.

With best wishes,

Yours sincerely,


(P.K. Purwar)

Shri.....,
Chief General Manager,
Bharat Sanchar Nigam Ltd.,
..... Circle.

